

## Macalester College - Annual Fund Gift Acknowledgment Text

I write to today to thank you for your philanthropic investment in Macalester, especially your recent gift of \$10,000. Thanks to you and others, our talented students have access to both an education that broadens their horizons and a community that supports them through the journey. Our students make the most out of their four years here, combining first-rate academics with athletics, internships, and the arts. They come from many different backgrounds, and they learn from each other in the community here. Thanks for supporting Mac students.

I write to you today to thank you for your philanthropic investment in Macalester, especially your recent gifts. Thanks to you and others, our talented students have access to dynamic faculty and rigorous courses that push them and stretch their perspectives. Mac students thrive in that environment, and for them, learning doesn't stop when final exams end. Your support fosters that intellectual curiosity year round. Thank you.

Our students are eager to go out into the world, and that energy is one of the hallmarks of Macalester. Mac students thrive in the close-knit residential community on campus, but during their school breaks, students want to take action and engage with their communities, local and global. Your support makes it possible for our students to pursue internships, civic engagement, and study abroad opportunities. Thank you for supporting their intellectual curiosity and aspirations.

From crucial scholarships to first-rate facilities, your gift creates Macalester's foundation and drives its spirit. Your support gives students access to the rigorous education in Macalester's classrooms and freedom to explore sports, clubs, and civic engagement opportunities. Each member of Macalester's network – from faculty and staff on campus to donors all over the world – ensures that Macalester students leave campus prepared to be active members in their communities.

August 24, 2012

«Gf\_CnAdrSal\_Addressee»  
«Gf\_CnAdrAdrProc\_Addrline1»  
«Gf\_CnAdrAdrProc\_Addrline2»  
«Gf\_CnAdrAdrProc\_Addrline3»  
«Gf\_CnAdrAdrProc\_City», «Gf\_CnAdrAdrProc\_State»  
«Gf\_CnAdrAdrProc\_ZIP»

Dear «Gf\_CnAdrSal\_Salutation»:

On behalf of every one of our students, I thank you for your «Gf\_Amount» contribution to this year's Faculty/Staff Annual Giving Campaign. Your willingness to share your time, talent and treasure is greatly appreciated!

The School has gone through a period of great transition over the past several years and your support is truly a vote of confidence in our School, our mission and most importantly, our students. Thank you for being apart of something more extraordinary than any one of us could achieve alone.

Kindest regards,

D. Scott Wiggins  
Head of School

KR/SW

August 24, 2012

«Gf\_CnAdrSal\_Addressee»  
«Gf\_CnAdrAdrProc\_Addrline1»  
«Gf\_CnAdrAdrProc\_Addrline2»  
«Gf\_CnAdrAdrProc\_Addrline3»  
«Gf\_CnAdrAdrProc\_City», «Gf\_CnAdrAdrProc\_State»  
«Gf\_CnAdrAdrProc\_ZIP»

Dear «Gf\_CnAdrSal\_Salutation»:

Thank you for your «Gf\_Amount» gift to the MPH Annual Fund Campaign this year. Those of us that are privileged to spend our days on campus, either to work or to learn can see the benefits of your generosity everyday. Your gift is a vote of confidence in our School, our mission and most importantly, our students.

Again, thank you for being apart of something more extraordinary than any one of us could achieve alone.

Kindest regards,

D. Scott Wiggins  
Head of School

KR/SW



July 25, 2012

Dear Mr. & Mrs. Rothschild:

Throughout our history, Manlius Pebble Hill School has benefitted from a tradition of strong support from the grandparents of our students and alumni. On behalf of every one of our students, I thank you for continuing that tradition with your gift of \$50.00 gift toward the Grandparent's Annual Campaign this year. Everyone that spends their days on campus, whether to work or to learn, can see the benefits of your generosity.

Again, thank you for being apart of something more extraordinary than any one of us could achieve alone.

Kindest regards,

A handwritten signature in dark ink that reads "D. Scott Wiggins" with a long horizontal flourish extending to the right.

D. Scott Wiggins  
Head of School

KR/SW



August 24, 2012

Dear «Gf\_CnAdrSal\_Salutation»:

On behalf of every one of our students, I thank you for your «Gf\_Amount» contribution to this year's MPH Annual Giving Campaign. Your gift will help us continue to provide our students with the unique brand of education you received when you sat in these same classrooms.

Your support is greatly appreciated and signals a strong commitment to the importance of independent education and the success of today's students. Your generosity will advance MPH's efforts to educate strong, self-confident, independent learners that will become responsible citizens in the local and global community.

Thank you again for being apart of something more extraordinary than any one of us could achieve alone.

Kindest regards,

D. Scott Wiggins  
Head of School

MB/SW



August 24, 2012

Dear «Gf\_CnAdrSal\_Salutation»:

Throughout our history, Manlius Pebble Hill School has benefitted from a tradition of strong support from the parents of our students while they are on campus as well as after they leave. Just like their sons and daughter, the parents of our alumni continue to be an important part of the MPH community! Thank you for choosing to continue that tradition with your \$XX gift to the MPH Annual Campaign this year.

Your support is greatly appreciated and signals a strong commitment to the importance of independent education and the success of today's students. Your generosity will advance MPH's efforts to educate strong, self-confident, independent learners that will become responsible citizens in the local and global community.

Thank you again for being apart of something more extraordinary than any one of us could achieve alone.

Kindest regards,

D. Scott Wiggins  
Head of School

MB/SW

August 24, 2012

Dear Robert & Katryn:

Throughout our history, Manlius Pebble Hill School has benefitted from a tradition of strong support from the parents of our students. Thank you for choosing to continue that tradition with your \$XX gift to the MPH Annual Fund Campaign this year.

Your support is greatly appreciated and signals a strong commitment to the importance of independent education and the success of our sons and daughters. Your generosity will advance MPH's efforts to educate strong, self-confident, independent learners that will become responsible citizens in the local and global community.

Kindest regards,

A handwritten signature in dark ink that reads "D. Scott Wiggins" followed by a long horizontal flourish.

D. Scott Wiggins  
Head of School

MB/SW

August 24, 2012

Dear Jenny,

On behalf of every one of our students, I thank you for your \$375.00 payment toward your pledge of \$3,000.00. **This gift fulfills your total pledge – thank you!** Your support of the MPH Trustee Annual Campaign, especially this year, is a vote of confidence in our School, our mission and most importantly, our students.

Your support is greatly appreciated and signals a strong commitment to the importance of independent education and the success of today's students. Your generosity will advance MPH's efforts to educate strong, self-confident, independent learners that will become responsible citizens in the local and global community.

Thank you again for being apart of something more extraordinary than any one of us could achieve alone.

Kindest regards,

A handwritten signature in dark ink that reads "D. Scott Wiggins" with a long horizontal flourish extending to the right.

D. Scott Wiggins  
Head of School





January 3, 2012

Dear Larry and Jayne:

Much of the past and continued success of Manlius Pebble Hill School can be attributed the generosity of alumni, parents, and community members sharing their time, talent and treasure! No where is this better illustrated but on our Board of Trustees. Your past and continued generosity is greatly appreciated and each one of our students benefits from it everyday.

I want to personally thank you for your recent gift of \$XX toward the 2012/2013 Trustee Annual Giving Campaign. Your support signals a strong commitment to the importance of independent education and the success of today's students. Your generosity will advance MPH's efforts to educate strong, self-confident, independent learners that will become responsible citizens in the local and global community.

Thank you again for being apart of something more extraordinary than any one of us could achieve alone.

Kindest regards,

D. Scott Wiggins  
Head of School

MB/SW

August 24, 2012

Mr. and Mrs. John J. Jones  
1234 W. Wisconsin Ave.  
Milwaukee, WI 53233

Dear Jane and John,

Thank you for your August 1, 2012 gift of \$100.00 to the Scholarship Fund and also for your ongoing loyalty to Marquette.

Your kindness changes the lives of our students and enables Marquette to fulfill our promise of providing an exceptional education. Because of your support, our young women and men are prepared for a future in which they can make a real difference. Thank you for your belief in them and our mission as a Catholic and Jesuit university.

If you have any questions about your gift or this receipt, please call Luba Aganina in Donor Relations at (414) 288-4469. Again, many thanks.

Sincerely,

Tim Rippinger  
Senior Associate Vice President  
University Advancement

**Please retain this letter for your tax records.**

**This gift is tax deductible as provided by law. Marquette University provided no goods or services in consideration in whole or part for this contribution.**

August 24, 2012

Mr. and Mrs. John J. Jones  
1234 West Wisconsin Avenue  
Milwaukee, Wisconsin 53217-2044

Dear Jane and John,

First, let me tell you how much I enjoyed meeting you both at the Boys and Girls Clubs event this past spring. I'm glad we had a chance to briefly chat and look forward to more such opportunities.

Let me also take a moment to thank you for your recent renewal in the President's Society with a gift in continued support of the President's Fund. As part of the Marquette family, you have had an impact on countless students. Your long-time support for many of our priorities demonstrates a rare level of commitment, and I'm very grateful.

Beyond supporting the university financially, you have shared your wisdom and leadership throughout the years with us, John, as one of the university's trustees. You are both dear friends of Marquette and we are truly grateful for your advocacy in so many ways. Thank you for serving as such inspiring role models to our students.

Sincerely,

Scott R. Pilarz, S.J.

SRP:sms

August 14, 2012

Mr. John Doe  
123 Cherry Lane  
Mexico, Maine 00000

Dear Mr. Doe,

It is with great pleasure that I extend my gratitude for your generous support of the Faculty of Music. Unrestricted gifts like yours go a long way to satisfy our emerging needs, and have an important impact on both our daily needs and our long term ambitions. Thank you.

As a graduate, it means a great deal to us that a member of our own university family has chosen to give back so freely to our fine University. It is an honour to count you among our great community, and again, please accept my heartfelt appreciation for your contribution.

Sincerely,

Jane Doe

August 14, 2012

Mr. John Doe  
123 Cherry Lane  
Mexico, Maine 00000

Dear Mr. Doe,

It is with great pleasure that I offer you my appreciation for your most recent contribution to the Faculty of Law.

Even as we celebrate X's history of excellence, we are duly focused on building a bright future through philanthropy, and gifts like yours are essential to achieving that mission. Contributions to the Faculty of Law help us provide our law students with invaluable experiential learning through moot court competitions, as well as student aid, and research assistantships.

Thoughtful gifts like yours have a profound effect on our students and our community as a whole. We are indeed fortunate to count you among our distinguished alumni.

Sincerely,

Jane Doe

August 14, 2012

Mr. John Doe  
123 Cherry Lane  
Mexico, Maine 00000

I am very grateful for your generous pledge in support of the *ABC Fund* in the Faculty of Law. Thank you for investing in our fantastic community.

We are incredibly proud of our talented students and esteemed faculty and staff, whose accomplishments continue to elevate our University to the highest levels of scholarly achievement. X University's successes speak directly to the generosity of our outstanding community of alumni and friends, whose philanthropic support is at the heart of our great and growing strengths.

John, we are delighted to count you among our distinguished graduates, and I am honoured that you remain involved with your alma mater.

Sincerely,

Jane Doe

August 14, 2012

Mr. John Doe  
123 Cherry Lane  
Mexico, Maine 00000

On behalf of the entire X community, I write to thank you for your generous gift in support of the Doe Chemistry Lab in the Faculty of Science.

All of my colleagues in the Faculty of Science look forward to the opportunity to welcome you to campus to celebrate the official opening of the Lab. I hope that you will be able to join in this event on Saturday, September 12<sup>th</sup>, along with other Parent's Weekend festivities. A formal invitation from the Faculty will follow.

We are so grateful for your continued support, which helps our community achieve their academic and career goals.

Sincerely,

Jane Doe

**General All-encompassing Letter**

*June 13, 2012*

*Dear «salutation»,*

*I would like to express my appreciation for your contribution to «x». Gifts in support of X University have a direct impact on the quality of life here on campus, and on our community as a whole.*

*Thank you for your keen interest in enriching the experiences of our students, faculty, and staff.*

*Best wishes,*



**Priorities of X University**

Thank you for your contribution to the Priorities of X University. Unrestricted gifts like yours enable us to make quick decisions, respond to unexpected challenges and seize opportunities to designate funds where and when they will have the greatest impact. Your investment supports the quality of education and resources available to our students for both their daily needs and long term ambitions.

On behalf of the X community, I offer our genuine appreciation for your generosity.

**Jane Doe**  
Vice-President  
Development and Alumni Relations

<<BOX>>

Here are just a few examples of what we were able to accomplish last year with help like yours:

- A gift of \$100 enabled expert guest lecturers to provide valuable guidance to our scholars.
- A gift of \$200 offered much-needed financial support to a graduating student.
- A gift of \$300 upgraded lab equipment to keep X at the forefront of research.
- A gift of \$400 provided a graduate student with travel assistance to pursue an internship opportunity.
- A gift of \$500 purchased software programs for our computer labs to further develop our students' career-related skills.

**General Scholarship Support:**

Thank you for your contribution to scholarships and student aid. Gifts like yours provide our students with much-needed financial support, and contribute greatly to their future success. This type of support is absolutely vital, as it allows us to continually attract the best and brightest scholars to X, providing great enrichment to our community. We at X offer our genuine appreciation for your generosity.

«TODAY\_DATE»

«RECIPIENTS\_NAME»  
«STREET1»  
«STREET2»  
«STREET3»  
«CITY», «STATE» «ZIP»  
«NATION»

Dear «SALUTATION»:

Thank you for your generous gift to Millikin University. Millikin University and its students will benefit from your donation of \$«AMOUNT» on «GIFT\_DATE», to the Millikin Fund.

Your gift is important to the overall health of the university. Annual fund support is essential for the programs, facilities, and opportunities that comprise Millikin's high-quality education program. Such support is especially important at a private school like Millikin that offers a specialized education integrating the traditional liberal arts and the practical arts of the professions.

As a donor, you play a special role in the continuing success of our students and campus. Your dedication and loyalty to Millikin University is truly appreciated.

Thank you again for investing in Millikin University's future.

Sincerely,

Amanda L. Podeschi (Landacre) `02  
Associate Dir. of Development—Millikin Fund

P.S. Millikin University provided no goods or services in exchange for this gift. Please keep this letter as a receipt for tax purposes.

«TODAY\_DATE»

«RECIPIENTS\_NAME»  
«STREET1»  
«STREET2»  
«STREET3»  
«CITY», «STATE» «ZIP»  
«NATION»

Dear «SALUTATION»:

Thank you for your gift to Millikin University. Millikin University and its students will benefit from your donation of \$«AMOUNT» on «GIFT\_DATE», to the Millikin Fund.

Annual fund support is essential for the programs, facilities, and opportunities that comprise Millikin's high-quality education program. Such support is especially important at a private school like Millikin that offers a specialized education integrating the traditional liberal arts and the practical arts of the professions.

As a donor, you play a special role in the continuing success of our students and campus. Your dedication and loyalty to Millikin University is truly appreciated!

Thank you again for investing in Millikin University's future.

Sincerely,

Amanda L. Podeschi (Landacre) '02  
Associate Director of Development - Millikin Fund

P.S. Millikin University provided no goods or services in exchange for this gift. Please keep this letter as your receipt for tax purposes.

«TODAY\_DATE»

«RECIPIENTS\_NAME»  
«STREET1»  
«STREET2»  
«CITY», «STATE» «ZIP»

Dear «SALUTATION»:

Thank you very much for your generous gift to Millikin University, through Millikin's online giving program. Millikin University and its students will benefit from your donation of \$«AMOUNT» to the «DESIGNATION\_NAME» on «GIFT\_DATE».

Your gift is important to the overall health of the university. Annual fund support is essential for the programs, facilities, and opportunities that comprise Millikin's high-quality education program. Such support is especially important at a private school like Millikin that offers a specialized education integrating the traditional liberal arts and the practical arts of the professions.

As a donor, you play a special role in the continuing success of our students and campus. Your dedication and loyalty to Millikin University is truly appreciated!

Thank you again for investing in Millikin University's future.

Sincerely,

Amanda L. Podeschi (Landacre) '02  
Associate Director of Development

P.S. Millikin University provided no goods or services in exchange for this gift. Please keep this letter as your receipt for tax purposes.

September 28, 2011

«Combined Mailing Name»  
«ADDRESS1»  
«ADDRESS2» «ADDRESS3»  
«CITY», «STATE» «ZIP»

Dear «FRMP SALUTATION»:

On behalf of Millikin University, thank you for your pledge of \$ «PLEDGE\_AMOUNT».00 on «PLEDGE\_DATE» toward the «DESIGNATED\_CODE1». In order to fully benefit Millikin students as soon as possible during this school year, we ask you to consider fulfilling your pledge within the next two weeks.

Your investment is important to the overall health of the university. As a donor, you play a special role in the accomplishments of our students, individually and collectively. We truly appreciate your loyalty as a member of the Millikin family.

In order to make a gift, please use the enclosed envelope or go to [www.millikin.edu/alumni/makeagift](http://www.millikin.edu/alumni/makeagift), where you have the opportunity to make recurring gifts. Thank you again for investing in Millikin University's future.

Most sincerely,

Amanda L. Podeschi (Landacre) `02  
Associate Director of Development—Millikin Fund

September 28, 2011

«Combined Mailing Name»  
«ADDRESS1»  
«ADDRESS2» «ADDRESS3»  
«CITY», «STATE» «ZIP»

Dear «FRMP SALUTATION»:

On behalf of Millikin's faculty, staff and students, thank you for considering a gift to Millikin University on «Type Date». In order to fully benefit Millikin students during this school year, we ask you to consider making a gift as soon as possible.

Your investment is important to the overall health of the university. As a donor, you play a special role in the accomplishments of our students, individually and collectively. We truly appreciate your loyalty as a member of the Millikin family.

In order to make a gift, please use the enclosed envelope or go to [www.millikin.edu/alumni/makeagift](http://www.millikin.edu/alumni/makeagift), where you have the opportunity to make recurring gifts. Thank you again for investing in Millikin University's future.

Most sincerely,

Amanda L. Podeschi (Landacre) `02  
Associate Director of Development—Millikin Fund

August 24, 2012

«Mailing\_Name»

«Address\_1»

«Address\_2»

«City», «State» «Zip»

Dear «Salutation»:

I write today to personally thank you for supporting Millikin University athletics with membership in the Big Blue Club! Your contribution of \$«Amount» received on «Date», will help Millikin University student athletes achieve their fullest potential, both on and off the field. You will soon begin receiving regular communications detailing the accomplishments of Big Blue student athletes, and invitations to Big Blue events when our teams are playing near you.

Per your instructions, your gift has been designated in the following manner: **«Designation»**. The Big Blue Club was formed to provide extra financial support for our athletic program as well as to give boosters the option of supporting the budget of a specific sport or sports. Gifts made to the overall athletic department benefit all 17 intercollegiate teams fielded by Millikin University.

Member support has helped our athletic program in numerous ways. Some of the enhancements include: the mounting of new CCIW championship team photos in Griswold Center and the Mills Hall office area, assistance in purchasing a new all-terrain vehicle for athletic department usage, and rain ponchos for our outdoor athletic teams. Club funds have also enhanced our training room, purchased new CCIW banners for Griswold Center, and a new infield tarp for the softball field. And I trust you will plan to play in the annual Big Blue Golf outing - a special event for all of us – with date and location coming soon.

As you know, Millikin University is committed to the concept of the “student/athlete” in its most positive sense, providing an excellent, well-rounded education in the classroom, and diverse opportunities on the field of competition. Your support is vital to our athletes’ success in the 17 intercollegiate sports in which Millikin University participates. Thanks again for supporting our student-athletes!

Sincerely,

Craig White, Ph.D.  
Director of Athletics and Recreation

P.S. In order to maximize the impact of your gift to the Big Blue Club, Millikin University provided no goods or services in exchange for this gift. Please keep this letter as record of your contribution for tax purposes.



August 24, 2012

«Mailing\_name»  
«Address\_1»  
«Address\_2»  
«City», «State» «Zip»

Dear «Salutation»:

Greetings from the College of Fine Arts at Millikin University!

I write today to thank you, on behalf of Millikin University, its students, faculty, and staff, for your recent gift of \$«Amount» received on «Date», for the Fine Arts Patrons Society. Your gift represents a wonderful vote of confidence in Millikin University and what we are doing for our students in the fine arts.

We work hard to ensure that when a donor sends us a gift, they are confident it is being used wisely and for the greater good. Per your instructions, your gift has been designated in the following manner: «**Designation**».

Annual support of Millikin University and its various colleges and departments is an important and significant way to help Millikin attain its goals and maintain our growth. It also helps us to maintain the very things that make the Millikin experience unique: a low student-to-faculty ratio, leading-edge instruction, excellent facilities and technology upgrades to name a few. Your generosity is very much appreciated.

Thanks again for your charitable investment in the fine arts at Millikin University. Our students, faculty and staff greatly appreciate it!

Sincerely,

Laura Ledford  
**Interim Dean, College of Fine Arts**

P.S. The Tax Act of 1993 requires this confirmation that Millikin University offered no goods or services in exchange for this gift. Please retain this letter as receipt for tax purposes.

TO A MEMBER OF THE STAFF WHO SET UP A 5 YR SCHOLARSHIP

Dear Ms. D:

It is truly my pleasure to thank you for your generous pledge to establish the DDDDDD Family Changing Lives Scholarship at the Farquhar College of Arts and Sciences. By providing this vital financial support to a student in the Performing and Visual Arts Division, you will not only enable a deserving individual to pursue his or her personal dream, but you will strengthen our university by helping us retain talented students.

As the president of Nova Southeastern University, it is a privilege to work with dedicated staff and faculty who regard this institution as far more than just their place of employment. The fact that you have chosen to personally invest in another person's academic career is evidence of the value you place on higher education. Your scholarship will indeed change lives, and all of us at NSU will continue to strive to change the world.

I am proud of the progress we are making toward our Vision 2020, and I am grateful to you and your colleagues for the outstanding job you are doing in sharing our vision with our alumni. Thank you again, Ms. D, for establishing this scholarship, and for all you do for Nova Southeastern University.

Sincerely yours,

President of NSU

TO A CORPORATION THAT FUNDED A LECTURE SERIES

Dear Mr. Smith:

On behalf of Nova Southeastern University, I would like to personally thank you and [CORPORATION] for your gift to support the *Dive In Lecture Series* at the Oceanographic Center.

Not only will your gift help us further educate our students about protecting our coral reefs, but it will enable us to serve the South Florida community through our first-ever lecture series targeted to the public. Your support reinforces the Center's mission to be a resource for education and information for all who are passionate about the marine ecosystem.

Thank you again for your generosity, and for your confidence in NSU.

Sincerely yours,

President of NSU

## TO A DONOR TO A SCHOLARSHIP ENDOWMENT

Dear Mr. E:

On behalf of Nova Southeastern University, I would like to personally thank you and [your company]. for your generous contribution to the Edward Lieblein Memorial Scholarship Fund at the Graduate School of Computer and Information Sciences.

Your commitment sends a strong message of confidence in the school and its programs, and in our mission to develop future leaders in the field of information technology and computer science. Your gift will help to provide scholarships for our most deserving graduate students to honor the memory of our former dean, Dr. Edward Lieblein.

I appreciate your continued support of NSU through our annual golf tournament and your partnership in preparing our students to meet the challenges of the years ahead. Thank you, again.

Sincerely yours,

President

TO AN ALUM OF DENTAL SCHOOL WHO MADE A MULTI-YEAR PLEDGE TO  
AN ENDOWMENT FOR A PROFESSOR

Dear Dr. D:

It is my pleasure to once again thank you for your recent payment toward your pledge to the Endodontics Term Professorship at Nova Southeastern University's College of Dental Medicine.

As you know, the goal of the Endodontics Term Professorship campaign is to attract dedicated, experienced professors who will equip our students with the skills, knowledge, and artistry to provide the highest quality care to their patients. With the support of alumni, students and friends, the College of Dental Medicine will continue on its trajectory of growth and success.

Thank you for helping to ensure NSU's bright future.

Sincerely yours,

President of NSU

TO A REPEAT DONOR WHO ALSO SERVES ON BOARD OF  
UNIVERSITY'S MUSEUM

Dear Mrs. K:

Once again it is my pleasure to thank you on behalf of Nova Southeastern University for your contribution to NSU's Museum of Art | Fort Lauderdale. Your ongoing support and your leadership on the museum's Board of Governors is truly appreciated.

Through the generosity and involvement of friends like you, the Museum of Art | Fort Lauderdale has emerged as a premier cultural and educational institution, offering unique opportunities and dynamic programming to the entire community. Nova Southeastern University is proud of the role it is playing in improving the quality of life of South Florida residents.

Thank you again for your gift, and for your dedication to the arts.

Sincerely yours,

President of NSU

TO A COMPANY FOR AN IN-KIND GIFT OF SUBSTANTIAL VALUE

Dear

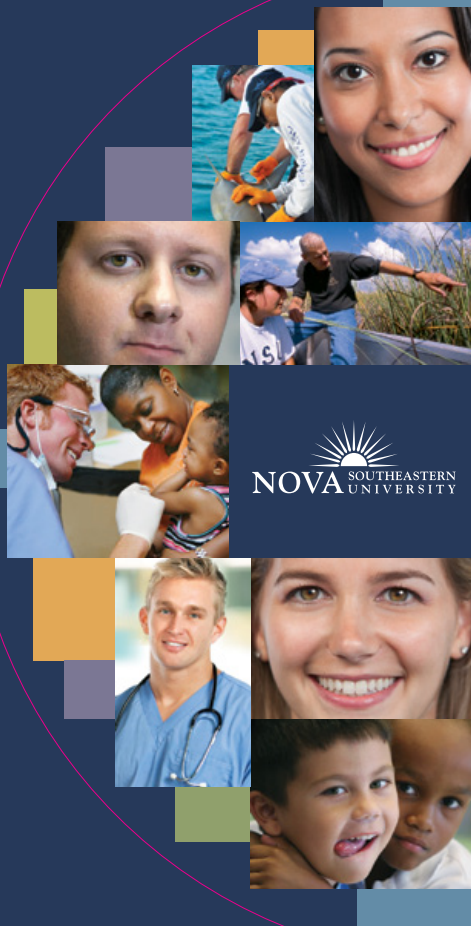
I want to personally thank you and [COMPANY] for your gift of vital audiology equipment to Nova Southeastern University's College of Health Care Sciences.

While we strive to provide our students with the highest quality health education, we would not be able to complete their clinical training without the support of partners like you. Your equipment will not only allow our audiology students to hone their skills as they prepare to become outstanding practitioners, but will directly benefit the hearing impaired individuals our students will work with in South America.

I genuinely appreciate [COMPANY's] ongoing support of our audiology program, and I thank you for your confidence in NSU.

Sincerely yours,

President of NSU



There are many deserving organizations to which you could direct your philanthropy. We are honored you chose to invest in NSU and our students.

You are part of a special group of alumni, parents, and friends who are dedicated to the future of NSU and the future of our students. Your gift impacts lives and truly makes a difference!

On behalf of the students who directly benefit from your generosity and the entire NSU community, thank you for your support!

for making  
a difference





Office of Institutional Advancement  
3301 College Avenue  
Fort Lauderdale, FL 33314-7796  
(954) 262-2100  
*changinglives@nova.edu*  
*www.nova.edu/giving*

THANK  
YOU

Date

Ms. XXXX

Address

Dear Ms. XX,

We thank you for your generous gift of \$2XXX to NYC Outward Bound Schools. Your support is helping us build a great network of great public schools while also providing high-quality Outward Bound programming to other public schools and youth-serving organizations throughout the City.

With the opening of the *Metropolitan Expeditionary Learning School* in Queens last year, our network now includes ten small schools and we have become the first New York City Department of Education partner to open schools in all five boroughs. In all, we are serving over 4,300 students throughout our network of public schools this year, and anticipate working with another 2,000 young people through our Adventure and Team Building programs.

On behalf of these thousands of young people, as well as our staff and Board, we thank you for supporting our efforts and helping our students discover and realize their full potential.

Sincerely,

Richard Stopol

*President*

August 14, 2012

Name

Address

City State Zip

Dear \_\_\_\_\_:

Thank you for so generously including Oakland University as a beneficiary of your estate. Planned gifts help ensure your wishes will be honored at the appropriate time.

Your thoughtful decision is a statement of your belief in what we do at this great university – provide a well-rounded, outstanding liberal arts education through our academic programs, special lectures, research and study abroad opportunities, as well as Division I athletics. More importantly, it is a promise to future students that resources will be available for them when they choose Oakland.

Thank you for investing in education and including Oakland in your estate plans.

Sincerely,

Dear \_\_\_\_\_ :

Thank you for your generous gift of \$ \_\_\_\_\_ to the \_\_\_\_\_ at Oakland University.

**2<sup>nd</sup> Paragraph Option**

I am grateful for the faithful support you are providing to enhance the exemplary education we offer at Oakland University. Alumni gifts are vital to the university's future and the future of our students. Programs, lectures, technology improvements, and other special needs will be sustained through your generosity to the \_\_\_\_\_. Thank you for ensuring our students' success through the continuation of these programs.

**2<sup>nd</sup> Paragraph Option**

It is particularly gratifying when our alumni support the University. This demonstrates that we have earned the respect and loyalty of our most important constituents – our graduates. Thank you for your choosing to make a donation to benefit both current and future students.

**2<sup>nd</sup> Paragraph Option**

As an alumna(us), you are a vital force in the academic and cultural vibrancy of the university. Many worthwhile programs, research projects, equipment, and scholarships are supported by the contributions of our alumni.

**2<sup>nd</sup> Paragraph Option**

I believe alumni contributions are unspoken statements of belief in the value of an Oakland University education. These gifts speak of approval and support, and proclaim the academic excellence of our programs to today's students. I am grateful to you for all your support and appreciate your continuing involvement at OU.

I appreciate your belief and confidence in Oakland University and the \_\_\_\_\_ and thank you again for your support.

Sincerely,

Eric Barritt

EB/rs

August 14, 2012

Name  
Street  
City, State Zip

Dear \_\_\_\_\_:

**1<sup>st</sup> paragraph – straight gift**

Thank you for your generous gift of \$\_\_\_\_\_ to Oakland University's NAME OF COLLEGE/SCHOOL supporting FUND NAME/DESIGNATION. Your contribution is very much appreciated.

**1<sup>st</sup> paragraph-portion deductible**

Thank you for your generous gift of \$\_\_\_\_\_ to Oakland University's NAME OF COLLEGE/SCHOOL supporting FUND NAME/DESIGNATION. Your contribution of \$\_\_\_\_\_ includes a tax-deductible gift of \$\_\_\_\_\_ and is greatly appreciated.

Oakland has a solid reputation for offering a distinctive undergraduate liberal arts education as well as research-intensive graduate programs, which benefactors like you have made possible. While our students and the outstanding education they receive at Oakland is the primary focus of our programs, we also seek to transform and enrich the lives of those in the community-at-large, which we do in a variety of creative ways.

Again, thank you for investing in the future of Oakland University, our students, and our community.

Sincerely,

Date

Name

Address

City State Zip

Dear \_\_\_\_\_:

Thank you for your gift of \$\_\_\_\_\_ supporting the School of Business Administration International Initiatives Gift Fund at Oakland University.

In the past, international study opportunities were considered optional; today, working or studying abroad is almost a necessity, especially for business students. As you know, there is a significant benefit to experiencing the cultural complexities of studying and doing business in a country other than the United States. Your generosity gives our students an invaluable lesson in adapting to different cultures and norms, and applying that knowledge throughout their lives and careers.

Thank you for your generous support of our students in the School of Business Administration.

Sincerely,

\_\_\_\_\_

rs

## Sympathy Note

*I was saddened to learn of \_\_\_\_\_'s passing yesterday and know you will miss him greatly. Please know how sorry I am for your loss and that I am thinking of you. During this difficult time, draw upon your own strength and the strength of loved ones, who hold you in their thoughts.*

*I was so sorry to learn that \_\_\_\_\_ passed away. Although words do not adequately express my sympathy, please know that my thoughts and prayers are with you and your family during this difficult time. I hope that the sharing of memories and stories by friends and relatives help comfort you.*

*I was so sorry to learn of your daughter, \_\_\_\_\_'s death. Although no words can help to ease your loss, please know that you and your family are in my thoughts and prayers during this very difficult time.*

*I was sorry to learn of the death of your mother, \_\_\_\_\_. Please accept my personal condolences and those of the Oakland University community. I hope that as your family and friends gather around you, their sharing of memories and stories of her life will comfort you during this difficult time.*



Dear \_\_\_\_\_ :

Thank you for your generous gift of \$ \_\_\_\_\_ to Oakland University.

**2<sup>nd</sup> Paragraph Option**

Your unrestricted contribution gives the university the flexibility to provide assistance where and when it is needed most. Oakland strives to offer a rich and varied experience to its students and although the university's needs change from time to time, our educational mission is the driving force for funding critical needs, which results in a well-rounded, academic experience for our students.

**2<sup>nd</sup> Paragraph Option**

Unrestricted gifts such as yours are crucial to Oakland. These contributions provide the resources necessary to maintain important services to the university and to meet unexpected needs as they arise. Oakland is growing, not only in enrollment, but also in academic programs, facilities, and services to students. Your support helps us ensure that excellence is sustained while we grow.

**2<sup>nd</sup> Paragraph Option**

Your gifts provide much-needed resources to the SCHOOL - COLLEGE that enable them to offer scholarships, enhance academic instruction through special programs and lectures, and assist with research opportunities. An Oakland education is a distinctive education — one that challenges students to use their critical thinking skills through a unique blend of academic theory, research, study-abroad opportunities, internships, and special lectures and programs.

**2<sup>nd</sup> Paragraph Option**

Your gift is especially important to us as our state support continues to dwindle and the Michigan economy struggles to recover. Student needs continue to rise due to unemployment and other factors. We remain, however, fully committed to providing them with the distinctive education for which we are known—an education that prepares leaders for an ever-changing world. Your longstanding generosity and unrestricted gifts

give us the flexibility to provide resources to the areas of greatest need within the university.

**2<sup>nd</sup> Paragraph Option**

Your gift is especially important to us as our state support continues to dwindle and the Michigan economy improves. Although there are signs of economic recovery, student needs are still high due to unemployment and other factors. Your generosity is transforming the lives of our students and will make a difference far into the future.

**Closing Paragraph Option**

Thank you for your gift and helping to make these achievements possible and increasing our ability to meet the academic and economic needs of the region.

**Closing Paragraph Option**

Your generosity is a boost to our good fortune, our confidence, and our ability to meet new challenges. Thank you for being one of our faithful supporters.

Sincerely,



OHIO NORTHERN UNIVERSITY

Today's Date

«ADDRESS\_NAME»

«ADD\_STREET\_LINE1»

«ADD\_STREET\_LINE2»

«ADD\_CITY», «ADD\_STATE» «ADD\_ZIP»

Dear «FORMAL\_SALUTATION»,

Thank you for your gift of «GIFT\_AMOUNT». On behalf of the entire Ohio Northern University family, I would like to personally thank you for your generosity.

The impact of loyal, recurring annual support cannot be overstated. Through your commitment, you are helping to ensure that ONU will be a leading, private, student-centered institution of increasing regional and national prominence. It is because of donors like you that ONU is a place of prominence where current and future generations of students fulfill their dreams.

Once again, I thank you for your belief in higher education and your investment in Ohio Northern. Below is your gift receipt confirming your contribution for tax purposes. If I can provide any additional information about other giving opportunities at Ohio Northern University, please contact me at [advancement@onu.edu](mailto:advancement@onu.edu) or (866) 668-4483.

Sincerely,

«ACK\_SIGNER»

«ACK\_SIGNER\_POSN\_TITLE»

**P.S. *Did you know you can double the impact of your gift to ONU?*** If you or your spouse is employed by a company that matches the charitable contributions of its employees, you could! To find out if your employer has a matching gift policy, visit [www.matchinggifts.com/onu](http://www.matchinggifts.com/onu).

University Advancement • Ohio Northern University • 525 S. Main St. • Ada, OH 45810 • [advancement@onu.edu](mailto:advancement@onu.edu) 1-866-ONU-GIVE

***Thank you for your gift to Ohio Northern University!***

Please keep this receipt for tax purposes. All single gifts of \$250 or more require this receipt. Unless otherwise noted, Ohio Northern University has not provided you with any tangible benefits of substantial value in consideration for your gift. Therefore, the full amount of your gift is a deductible contribution under the IRS guidelines.

«ADDRESS\_NAME»

«ADD\_STREET\_LINE1»

«ADD\_STREET\_LINE2»

«ADD\_CITY», «ADD\_STATE» «ADD\_ZIP»

**Date Processed:** «GIFT\_DATE»

**Gift Number:** «GIFT\_NO»

**Gift Amount:** «GIFT\_AMOUNT»

**Designation:** «GIFT\_DESG»

DESIGNATION 2

DESIGNATION 3

DESIGNATION 4

DESIGNATION 5

MEMO MEMO MEMO MEMO



May 16, 2012

Mr. Daniel M. Jardeleza '85  
93 Regent Avenue  
Bluffton, SC 29910

Dear Chip,

Nancy Wheeler told me that she spoke with you about making a donation to support the 2011-2012 Fund for Good Counsel and that you have made a pledge of \$250. We are deeply grateful for your commitment to the school. I have enclosed a postage-paid envelope for your convenience to send your contribution. If you prefer to make your gift online, please visit our secure website at [www.olgchs.org/giving](http://www.olgchs.org/giving).

Your gift will help make a real difference for our community, ensuring that we can continue to provide an exceptional, high quality, mission-centered, Catholic educational experience for each of our students. Thank you again for your commitment.

Warmest regards,

Jane B. DiGirolamo  
Chief Advancement Officer

Enclosures

Cc: N. Wheeler, Esq.

Dr. Marc Kozam and Ms. Toni-Junell Herbert  
1351 Hennessy Ter  
Sandy Spring, MD 20860-1201

Dear Marc and Toni,

I want to express my deepest appreciation for your generous gift of \$10,000.00, received on May 15, 2012, to support the Our Lady of Good Counsel High School Science Department. When I shared the news with Rick Miller, Science Department Resource Teacher, he was absolutely speechless and so grateful for this wonderful support.

In my first year at Good Counsel, I have been overwhelmed by the tremendous sense of community that I witness each day. Faculty, staff, parents, alumni, grandparents and many others help to ensure that Good Counsel remains a place where each student is challenged, nurtured and loved. Your confidence in us is heartening. I hope that you see a return on your investment in the continued remarkable success of your children and all of our students.

Thank you again for this generous support and for all that you continue to do for Our Lady of Good Counsel High School.

Warmest regards,

Etc.

Tax language

Dear Melissa,

I want to express my deepest appreciation for your generous gift of \$ 5,000.00 received on September 23, 2011, to create the *Norman Richards Huey, Jr. Military Scholarship*. Your foresight and generosity further demonstrates your devotion to the school.

As you know, many families are struggling to find the means to provide a strong, mission-centered, Catholic education for their children. Our financial aid budget cannot fully meet the request of every student with need. The *Norman Richards Huey, Jr. Military Scholarship* will help to provide critical support for a student in need and will ensure that Good Counsel remains a place where each student is challenged, nurtured and loved. I know that witness the return on your investment in the classroom each day as you help to inspire the remarkable achievement of all of our students.

Thank you for your inspiring and generous leadership and for all that you continue to do for Our Lady of Good Counsel High School.

Sincerely,

Paul Barker, Ed.D.  
President

P.S. This letter serves as your receipt for our income tax purposes. No goods or services were provided in exchange for this gift.

Dear ,

I want to express my appreciation for your generous gift [or pledge] of \$ \_\_\_\_ received on DATE to support the 50<sup>th</sup> Reunion "*Xaverian Brothers' Legacy Endowment and Scholarship.*" The foresight and generosity of the Class of '62 in establishing this scholarship really demonstrates your devotion to the school.

As you know, many families are struggling to find the means to provide a strong, mission-centered, Catholic education for their children. Our financial aid budget cannot fully meet the request of every student with need. The *Xaverian Brothers' Legacy Endowment and Scholarship* will help to provide critical support for families in need and will ensure that Good Counsel remains a place where each student is challenged, nurtured and loved. Your confidence in us is heartening and deeply appreciated. I hope that you see the return on your investment in the continued remarkable achievement of all of our students.

Thank you for your inspiring and generous leadership and for all that you continue to do for Our Lady of Good Counsel High School.

Sincerely,

Paul Barker, Ed.D.  
President

P.S. This letter serves as your receipt for our income tax purposes. No goods or services were provided in exchange for this gift.

Date

Mr. and Mrs. Brian Mattingly  
2185 Daisy Road  
Woodbine, MD 21797

Dear Brian and Connie,

Please accept my deepest appreciation for your generous gift of \$\_\_\_\_\_, given on \_\_\_\_\_ in support of the Good Counsel Performing Arts Center Campaign. Your donation moves us towards our goal of raising the funds needed to commence construction.

The Performing Arts Center is a top priority for me, personally, and for the Good Counsel community. It will provide a beautiful and much-needed performance space for our dramatic productions, lectures and concerts.

Thank you for your generosity to help us reach our goal and your vision to complete the dream.

Sincerely,

Paul Barker, Ph.D.  
President

P.S. This letter serves as your receipt for our income tax purposes. No goods or services were provided in exchange for this gift.



Date

Name

Address

City, state, zip

Dear \_\_\_\_:

On behalf of Roger Williams University, I would like to extend my sincere gratitude for your gift of \$\$\$ to support the construction of our new athletic turf field.

This first rate facility will prepare our athletes for intercollegiate competition and foster a great sense of pride within the Roger Williams Community. We are eagerly anticipating the ground breaking this coming May and the field will be ready for play at the start of the fall semester!

Thank you again for your support of our student-athletes. It is deeply appreciated. Go Hawks!

Sincerely,

Date

Name

Address

City, State, Zip

Salutation:

On behalf of Roger Williams University, I would like to extend my sincere gratitude for your extraordinary gift of \$25,000 to support the Annual Fund.

Your outstanding support of the Roger Williams University Annual Fund ensures that each student receives a robust and challenging education. Because of your generosity, students at the University will continue to “learn to bridge the world” and become dynamic and engaging citizens of the global community.

Name, as a valued member of the Board of Trustees, we thank you for your willingness to invest in Roger Williams University. Your commitment to our educational community is most appreciated.

Sincerely,

Date

Name

Address

City, State, Zip

Salutation:

On behalf of Roger Williams University School of Law, I extend our sincerest thanks for your gifts totaling \$\$\$ to the Annual Fund. Your contribution allow for increases in student scholarships, valuable research opportunities, and program enhancements that impact every student.

Your gift sets a wonderful philanthropic example to others and helps to position us to reach even higher goals for the upcoming year. You have made a positive impact on our students – not only by supporting the University through your dedicated service day to day, but also by providing these meaningful gifts.

Your willingness to invest in the School of Law, our mission and our students is truly appreciated and reflects your steadfast loyalty and confidence in the institution's future. Thank you for your support!

Sincerely,

August 27, 2012

Mr. and Mrs. John A. Smith  
One Central Avenue  
Palm Beach, FL 33480

Dear Mary and John:

It is a privilege to thank you for your recent donation to INSERT ATHLETIC PROGRAM HERE at ABC College. Our coaches and professors value excellence on and off the field and support a rigorous, transformative education offered in a healthy, responsive, and inclusive environment. Each student's journey is unique, and we could not provide them with a personalized, liberal arts education, empowering them to pursue meaningful lives and productive careers, without your help.

To see our student-athletes excitedly prepare for a competition on the field, a semester abroad, or to present a paper at a conference alongside their professor is inspiring. With your generosity, our students have the means to realize their passion and potential. It is my great pleasure to express our gratitude for your support.

Sincerely,

George Washington  
President

August 27, 2012

Mr. and Mrs. John A. Smith  
One Central Avenue  
Palm Beach, Florida 33480

Dear Mary and John:

Your generosity is making a difference.

At ABC College, we value excellence in teaching and rigorous, transformative education in a healthy, responsive, and inclusive environment. Each student's journey is unique, and with your gift to The ABC Fund, we can provide them with a personalized, liberal arts education, empowering them to pursue meaningful lives and productive careers.

To see students excitedly prepare for a semester abroad, a competition on the field, or to present a paper at a conference alongside their professor is inspiring. Thanks to your generosity, we will continue to be diligent in seeing our students' dreams come to fruition. It is my great pleasure to express our gratitude for your support.

Sincerely,

George Washington  
President